

LC/2 Welcome and apologies

The Chairman welcomed all to the meeting and thanked the Ludlow Town Band for their short performance. Apologies were received from Councillor Edward Davies, Richards Castle Parish Council.

LC/3 Appointment of Vice-Chairman

Two nominations for Vice Chairman were proposed and duly seconded; Councillor George Williams and Councillor Bob Tilt. On being put to the vote, Councillor Tilt received 5 votes of support and Councillor Williams received 2 votes.

RESOLVED:

that Councillor Bob Tilt be appointed Vice Chairman of the Ludlow & Cleve Area LJC for the ensuing municipal year.

JP to note

LC/4 Declarations of Interest

Councillors J Aitken, Mrs I Liddle and Mr and Mrs Taylor-Smith declared personal interests in the funding application relating to the Ludlow Assembly Rooms [LAR] as Friends of the Assembly Rooms.

Councillor Mrs R Taylor-Smith declared a further personal interest in LAR as Shropshire Council's representative on the LAR Board.

Councillor G Williams declared a personal interest in the funding application relating to Knowbury village memorial hall as a Trustee of the hall.

LC/5 Notes of the meetings held on 22 February and 30 March 2011

RESOLVED:

that the Notes of the meetings of the Ludlow & Cleve area Local Joint Committee held on 22 February and 30 March 2011 be approved as correct records of the meeting.

LC/6 Report from Police and Communities Together [PACT]

Local Police Officer, Dan Wood, provided an update on local policing statistics and reported a general reduction in crime and criminal damage in the area.

He referred to the ongoing issues related to proxy purchasing of alcohol that was then passed to under age children. He also explained the five-step intervention approach used by the Police to deal with anti-social

behaviour [ASB].

He answered questions raised from the floor on speeding in Sheet Road, Ludlow and reported on the introduction of the Community Scouts badge [a first for Ludlow].

He reiterated the Police contact numbers of: -

- Non-emergencies Tel: 0300333 3000-
- Crimestoppers Tel: 0800 555 111 [where callers may remain anonymous]-
- Emergencies only on '999'. -

LC/7 Shropshire Fire and Rescue Service

Fire Officer, Tony Talbot, was present at the meeting and able to answer public questions, as required.

LC/8 Shropshire Council's Area Director for the south of the county

Shropshire Council's South Area Director, Mr Chris Edwards, introduced himself to those present and gave a PowerPoint presentation on his role in the area. A copy of the presentation slides is attached to the formal record of this meeting.

He made particular reference to the Localism agenda and the new Town/Parish Charter being developed. Members noted that the new Charter was being developed on a 'top down' and 'bottom up' approach for all parties to meet on common ground to establish the way forward for the future. The importance of local Members' leadership role in the development of the localism agenda was highlighted.

Ludford Bridge and Harp Lane, Ludlow

In response to issues raised by the public at a previous meeting of the LJC, the Area Director drew attention to the information circulated with the agenda papers relating to Ludford Bridge and Harp Lane, Ludlow. The information relating to Harp Lane, Ludlow was noted.

The Area Director answered questions on Ludford Bridge and its use by HGVs delivering to, and passing through, the town. It was noted that information from the Council's consultants would be available in approx two weeks' time and, following receipt of this information, the Council would be making further approaches to the Highways Agency on the future use of the bridge.

Councillor Mrs Liddle requested a copy of the consultants' findings be sent to Ludford Parish Council. She stressed that Ludford bridge, the southern entrance to the town, offered the sole remaining unspoilt aspect of Ludlow that should be preserved. Given recent planning permission granted for a leisure site in Overton road, the need to take an holistic view

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of transport issues in the town and its environs was ever more vital.

She commented that industrial/commercial traffic could be deterred from using the Ludford bridge entrance to the town by improved signage for HGVs. Councillor M Taylor-Smith added that the bridge parapet was particularly vulnerable to damage from passing HGVs and suitable measures needed to be introduced however, care needed to be taken to ensure that any solution did not move the problems elsewhere in the town.

Councillor Tilt added that measures needed to be taken to prevent Ludlow being used as a short cut and commented that the recent, lengthy bridge closure had not brought the town and its businesses to a standstill!

Finally, the Area Director answered a number of questions raised relating to:

- Local decisions taking place 'locally' as part of the Localism agenda – *The Area Director explained the two-pronged approach with Policy formulation being undertaken centrally and local managers being given the discretion to take decisions within policy to meet local needs.*
- The Council's endeavours to work with the Voluntary Community Sector [VCS] in a timelier manner and local devolution of decision making as part of this. *The Council has a new, flatter management structure that will allow local managers to make decisions in their locality.*
- Safety issues relating to the Caynham Road junction with the A49 caused by long grass and temporary signage. *This issue to be raised with the Highways Agency immediately following this meeting and the necessary action taken to improve the visibility in this location.*
- Possibility of moving the bus stop in Lower Old Street, Ludlow. *This issue to be passed to the appropriate Shropshire Council Officer for a response.*

LC/9 Market Towns Revitalisation Programme [MTRP]

The Community Action Officer provided an update on the progress of local projects that had secured funding under the Market Towns Revitalisation Programme including the Ludlow College Training Kitchen, refurbishment of accommodation at Ludlow Conference Centre, Town Walls repair and rebuild project and repairs and refurbishment at the Ludlow Assembly Rooms.

She also drew attention to monies available under the Market Towns project from Shropshire Council's Rural Challenge fund [up to £40,000 per application from a total funding pot of £500,000]. It was noted that an application from the Ewe and You Care Farm was ready to be submitted

with a further possible application relating to the Clee Hill village hall car park. A further progress report would be made to the next meeting.

VT

LC/10 Community Action update

The Community Action Officer provided an update on her work and the local projects that she was supporting in the Ludlow & Clee LJC area. A copy of the newsletter detailing the items discussed is attached to the Notes of the meeting.

LC/11 Budget 2011/12 – Finance report and funding requests

The Community Action Officer reported the total funding allocation for the Committee for 2011/12 in the sum of £26,470 and with an additional £6,600 unspent from the previous year, the allocation this year totalled **£33,070**. [It was noted that there would be no roll over of any under spend into the next financial year].

RESOLVED:

That the following guidelines be taken into consideration for all future funding applications: -

- only one application per project per financial year will normally be accepted
- normally an upper limit of £3,000 per grant.
- projects to normally include a financial contribution from the organisation applying [in kind contribution included].
- a monitoring form to be completed for all projects, and where possible, photographs provided to illustrate how the money was spent.
- all grants to be claimed within 3 months

VT

The Committee considered a number of applications for funding totalling £12,442 [leaving a balance of £20,628 for allocation].

RESOLVED:

That the following applications for funding be approved:

- Working Together Youth Club - weekly sessions for 12 months - **£2,400**
- Knowbury Village Hall - 50 new chairs - **£1,270**
- Ludlow Town Band - new uniforms and additional music - **£940**

- Ludlow Conference Centre - walls and traditional skills project - **£2,500**
- South Shropshire Furniture Scheme - Rockspring activities programme - **£3,000**
- Ludlow Assembly Rooms - Marches Youth Festival - **£2,000** [with no guarantee that this can become an annual grant for future years]
- Ashford Parent and Toddlers Group - new play equipment - **£332**
- Ludlow Women's Centre essential repairs and decoration - **£1,500** [already committed from previous year's funding]

LC/12 Amendment to the LJC Constitution

The Committee Officer introduced this item and explained that Shropshire Council had considered the change to the LJC Constitution at its meeting on 23 June 2011. Given the reduction in the number of LJC meetings, this measure had been put forward as a method of dealing with time sensitive issues that may not be able to wait until a full meeting of the LJC.

RESOLVED:

- i) That the Community Action Officer be given delegated authority, in consultation with the LJC Chairman [or, in his/her absence, the Vice Chairman - only when the Vice Chair is held by a Shropshire Councillor] to determine urgent and time sensitive matters;
- ii) That, as part of this process, the Chairman to liaise by email and/or telephone with all members of the LJC on any such matters prior to a decision being made; and
- iii) That any grant applications considered in this way be normally limited to a maximum of £3,000.

VT/Chair

LC/13 Public Question Time

Questions/requests were raised from the floor relating to: -

- i) Distribution of Ludlow Young Chefs project literature [VT to assist]
- ii) Update re Clee Hill public toilets - these have been taken on by the Parish Council and are open to the public
- iii) Lack of electrical retailers in the town and any measures that

VT

could be introduced to fill the hole in the market

- iv) The species of tree in conservation areas covered by the current requirement for permission for works to be sought [the need to reduce the species e.g. remove fruit trees from the list!]
- v) The current omission of several south Shropshire villages from the BT Shropshire telephone book
- vi) Request for an increase in black bins for a resident with young twins - this being pursued by Officer present
- vii) Request for improvements to garden from a Housing Association resident - this being pursued by HA Officer present
- viii) Request for an approximate time for each item to be noted on future agendas

JP

LC/14 Date/time of next meeting

It was noted that the next meeting of the Ludlow & Clee Area Local Joint Committee would be held at **7.00pm on Thursday 20 October 2011** at Richards Castle village hall, Richards Castle, Shropshire SY8.

JP

Note: The agenda planning meeting for the Committee members only will be held at 7.00pm on Thursday 29 September 2011 in the Stable Block, Stone House, Corve Street, Ludlow.

The meeting closed at 9.05 p.m.

Chairman:.....

Date:.....